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PART 17. MATTERS RELATIVE TO ALL APPLICATIONS

§ 17.1 Preparation and filing of petition

(a) All applications for approval, consent, permission or certificate of authority shall be by petition duly verified. At least three copies of such petition with all accompanying papers shall be filed with the secretary of the commission at Albany.

(b) So far as practicable, applications should be on paper about 8 1/2 inches by 11 inches in size.

§ 17.2 Attachment of certificate of incorporation

There shall be annexed to the original petition a certified copy of the certificate of incorporation of every corporation directly interested in presenting the petition together with a certified copy of each amendment to such certificate. Copies of all such documents shall be attached to the second and third copies of the petition but need not be certified. When a document has once been filed with the commission, the petitioner may, in lieu of filing further copies, state in the petition such fact with the date of filing and the proceeding in which the same was filed.

§ 17.3 Further information required

The petition shall contain such further information as required by law or by rules of the commission and shall set forth in detail that compliance has been had with such requirements.

§ 17.4 Correction of deficiencies

(a) Deficiencies in a filed petition, when called to the attention of the applicant, must be promptly corrected, or the application may be denied for lack of proper submission.

§ 17.5 Furnishing of original document

The petitioner shall furnish and make available for the use of the commission the originals of all books, papers and documents which may be required or if so directed certified or verified copies of the same. Failure so to do may be ground for refusing the application.