



Department of
Public Service

Public Service Commission
Audrey Zibelman
Chair

Patricia L. Acampora
Gregg C. Sayre
Diane X. Burman
Commissioners

Kimberly A. Harriman
General Counsel
Kathleen H. Burgess
Secretary

Three Empire State Plaza, Albany, NY 12223-1350
www.dps.ny.gov

February 9, 2016

Re: Matter No. 16-00011

Dear Incumbent Local Exchange Carrier Executive:

Pursuant to Section 644.3 of the Commission's Rules and Regulations, Incumbent Local Exchange Carriers (ILECs) are required to submit an annual capital program filing, which this year is due **March 31, 2016**. **Please review the form carefully, as some of the questions have been revised this year.**

Some of the questions ask for projections for the years 2018 and 2019, but these should be provided only if the company prepares such data for its own purposes. To help facilitate staff review of the filing, please give complete responses to each question. **Please do not respond to any question with "Same as last year", or a similar response.**

The annual capital program filing forms for 2015 can be found in Excel format on the Department of Public Service website at the following link:

<http://www3.dps.ny.gov/W/PSCWeb.nsf/All/51CA74A6A12FD7DC852576BD004C1936?OpenDocument>. **The report should be filed electronically and in Excel format.** If you wish to request confidentiality, an un-redacted report should be filed with Donna Giliberto, Records Access Officer, at recordsaccessofficer@dps.ny.gov and a redacted report should be filed with the Secretary of the Commission at secretary@dps.ny.gov. Attached is a template of the confidential request form. Reference the Department's **Matter No. 16-00011** on all materials filed in response to this request.

If you have any questions, please contact Troy Scripture at (518) 474-8656 or email at troy.scripture@dps.ny.gov. You can also contact Ruvain Kudan at 518-473-4053, if you wish to discuss any general policy matters concerning the capital program filing.

Sincerely,

Karen Geduldig
Director
Office of Telecommunications

Attachment
Date, 2016

Donna Giliberto
Records Access Officer
State of New York
Public Service Commission
Three Empire State Plaza
Albany, New York 12223

Re: Motion For Trade Secret Status; Matter Number **16-00011**

Dear Ms. Giliberto:

Telephone Company Name respectfully requests that the information in the attached document be treated by the Commission and the Department of Public Service as trade secret information and confidential commercial information pursuant to Public Officers Law §§ 87(2) and 89(2), and the Commission's implementing regulation, 16 NYCRR § 6-1.3. The information in these documents, if made available publicly, would likely cause substantial injury to the competitive positions of *Telephone Company Name*. Accordingly, we respectfully request that the attached un-redacted documents be treated as confidential trade secret information and afforded all of the protections against public disclosure available for such information, as provided by law.

Should you have any questions regarding this request, please do not hesitate to contact me at *phone number* or *email*.

Respectfully submitted,

Name
Title

Enclosures